



BUTLER COUNTY MENTAL HEALTH BOARD

Board Meeting

February 17, 2010

The Butler County Mental Board held its regular monthly Board meeting on Wednesday, February 17, 2010 at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

I. CALL TO ORDER

Board President Bob Myron called the meeting to order.

II. ROLL CALL & OATH OF OFFICE

Upon call of the roll the following Board members were present: Laura Amriott, Esq.; Pat Deis-Gleeson; David Delgado II, MSW; Barbara Desmond; Carol Jones; Ginger Justice; Bob Myron; Mark O'Hara; Linda Snow-Griffin, PhD; Debbie Stanton; and Kay Waldo.

Board members not present were: David Annable; Wayne Mays; and Heather Nguyen.

Staff members present at the meeting were: Terry D. Royer, PhD, LISW-S; Scott Rasmus, PhD, LPCC; Scott C. Fourman, LPCC; Ellen F. Harvey, LISW-S; Cassandra Kiesey, Esq.; Lauren Costello and Amber Reckner.

III. RECOGNITION OF GUESTS

Guests present at the meeting were: Kathy Becker, Chief Executive Officer for Transitional Living, Inc.; Chris Connolly, Asst. Vice President of Community Behavioral Health; Jim Beiting, Executive Director of Community Behavioral Health; Deb Miller, Associate Director of St. Joseph Orphanage; John Bohley, Executive Director of the Butler County ADAS Board; Dick Chartier, Chair of the Butler County ADAS Board; Kim Stricklin, Chief Executive Officer for Butler Behavioral Health Services; Valerie Barth, Chief Operating Officer for Forensic and Mental Health Services; Linda Bunthoff, PR from Summit Behavioral Healthcare.

IV. AGENDA REVIEW

Mr. Myron requested a motion to add to the agenda item D. Amendment to Agreement between the University of New Hampshire Institute on Disability and the Butler County Mental Health Board under New Business.

Ms. Amriott moved to add to the agenda item D. Amendment to Agreement between the University of New Hampshire Institute on Disability and the Butler County Mental Health Board under New Business. Ms. Jones seconded the motion. The vote carried the motion.

V. PUBLIC COMMENTS: AGENDA

-None.

VI. BOARD MEETING MINUTES OF January 20, 2010

Ms. Desmond moved and Ms. Waldo seconded for approval of the Board Meeting Minutes of January 20, 2010. The vote carried the motion.

VII. CORRESPONDENCE

-None.

VIII. COMMITTEE REPORTS

A. Executive/Planning and Finance Committee February 2, 2010

1.0 FY 2010 Second Quarter Fiscal Report

Mr. Rhodus presented the FY 2010 Second Quarter Fiscal Report. The first page indicates the planning budget for FY 2010 and the fund sources expected for FY 2010. The second page displays what revenue was actually received as of December 31, 2009. The third and fourth pages list all FY 2010 agency allocations and how much of those allocations were earned as of December 31, 2009. Also noted in the report were projections of unspent allocations for each agency for the year.

Ms. Jones moved to approve the FY 2010 Second Quarter Fiscal Report. Mr. Delgado seconded the motion. The vote carried the motion.

2.0 Fee for Service Contract Compliance – Audit Reports

Mr. Rhodus presented the Provider Audit Reporting Summary report which provides information about the outcome of each agency's financial audit. Mr. Rhodus noted that in the event an agency receives a qualified opinion on their financial audit the Board must determine that the qualifications do not adversely affect the agency's ability to perform its obligations under the Fee for Service contract. Butler Behavioral Health Services, Inc. received a qualified opinion on their audit for FY 2009. It was noted that Butler Behavioral Health Services, Inc. received the same qualified opinion on their audit last year and that it was determined by the Board, staff and agency auditing firm the qualification did not adversely affect the agency's ability to perform its obligations under the Free for Service Contract.

Ms. Desmond moved to accept the Qualified Opinion for Butler Behavioral Health Services, Inc. Dr. Snow-Griffin seconded the motion. The vote carried the motion.

3.0 Butler Behavioral Health Services, Inc. FY 2010 Budget Amendment Request

Mr. Rhodus presented Butler Behavioral Health Services, Inc. FY 2010 Budget Amendment Request. The request does not increase Board subsidy funding, but shifts funds among services.

Ms. Jones moved to approve the FY 2010 Budget Amendment Request submitted by Butler Behavioral Health Services, Inc. Dr. Snow-Griffin seconded the motion. The vote carried the motion.

4.0 Community Behavioral Health, Inc. FY 2010 Budget Amendment Request

Mr. Rhodus presented Community Behavioral Health, Inc. FY 2010 Budget Amendment Request. The request does not increase Board subsidy funding, but shifts funds among services.

Dr. Snow-Griffin moved to approve the FY 2010 Budget Amendment Request submitted by Community Behavioral Health, Inc. Ms. Stanton seconded the motion. The vote carried the motion.

5.0 Forensic and Mental Health Services, Inc. FY 2010 Budget Amendment Request

Mr. Rhodus presented Forensic and Mental Health Services, Inc. FY 2010 Budget Amendment Request. The request does not increase Board subsidy funding, but shifts funds among services.

Ms. Waldo moved to approve the FY 2010 Budget Amendment Request submitted by Forensic and Mental Health Services, Inc. Mr. O'Hara seconded the motion. Mr. Delgado abstained from the vote. The vote carried the motion.

6.0 Transitional Living, Inc. FY 2010 Budget Amendment Request

Mr. Rhodus presented Transitional Living, Inc. FY 2010 Budget Amendment Request. The request does not increase Board subsidy funding, but shifts funds among services.

Ms. Deis-Gleeson moved to approve the FY 2010 Budget Amendment Request submitted by Transitional Living, inc. Ms. Desmond seconded the motion. The vote carried the motion.

7.0 Of 1 Mind – OACBHA Newsletter

Dr. Royer presented Of 1 Mind advocacy and educational documents published by the Ohio Association of County Behavioral Health Authorities. These publications will be slightly different from the ones the Board is used to receiving from OACBHA. Cheri Walter, Chief Executive Officer of the Ohio Association of County Behavioral Health Authorities, will present more information about the Of 1 Mind advocacy and education campaign when she is facilitating the Board training that has been rescheduled for March 10, 2010 from 6:00 pm– 8:00 pm.

8.0 120 Day Notice

The Board has given every agency that receives subsidy funding a 120 Day Notice for the past three years. Chapter 340 of the Ohio Revised Code requires the Board to issue a notice if there are plans to make substantial changes to the Board/Agency contract. Dr. Royer recommended reviewing and making changes to the current Fee for Service contract. Any recommended contract amendments will be brought to the Board for approval at a later date. Dr. Royer distributed a draft 120 Day Notice for the Committee's consideration.

Ms. Amriott moved to approve sending the 120 Day Notice to all Fee for Service contract agencies. Mr. Delgado seconded the motion. The vote carried the motion.

9.0 FY 2010 MACSIS Contract

The MACSIS system (*Multi-Agency Community Services Information System*) is Ohio's Medicaid billing system which all Boards utilize. Since the year 2000, the Butler County Mental Health Board has maintained the necessary hardware and software to operate the MACSIS system. The Board also contracts to provide MACSIS services to the Clermont County Mental Health and Recovery Board and the Butler County Alcohol and Drug Addiction Services Board. The Board is responsible for providing technological support of the MACSIS system by maintaining the hardware necessary to run the system and store the data. The Board also provides a software program (called BORIS) for

provider agencies to utilize to submit their claims into MACSIS. The software program is over ten years old and needs to be completely re-written to keep up with today's technology. The cost to re-write the software would be approximately \$30,000.

Dr. Royer noted that many provider agencies have or are purchasing their own software for the purposes of submitting their claims into the MACSIS system and will not be utilizing BORIS anymore. With the cost of re-writing the BORIS software and providing continuous upkeep to the hardware necessary to operate the MACSIS system, it is becoming no longer cost effective for the Board to continue providing MACSIS services. He noted an alternative is to contract with the ADAMHS Board for Montgomery County to take over MACSIS services for the Butler County Mental Health Board and to end the contract with Clermont County Mental Health and Recovery Board and the Butler County Alcohol and Drug Addiction Services Board when the contract period is over July 1, 2010.

Mr. Rhodus prepared a brief financial summary to show the cost of the Board to transition MACSIS services to Montgomery County. If a contract is approved, the Board would possibly experience an initial loss, however would no longer require technological consultation services, data storage costs, software re-write costs, or hardware upgrade costs associated with maintaining the MACSIS and Boris systems. Montgomery County provides MACSIS and claims submittal services to other Board areas and has the technological staff to support ongoing software and hardware maintenance. Ultimately, Montgomery County has more to offer in the way of technological services and available reporting options that would benefit Butler County providers who do not have their own claims software.

Montgomery County provided a quote of \$45,000 a year to offer MACSIS services for the Butler County Mental Health Board. It is the recommendation of the combined Executive/Planning & Finance Committee to approve pursuing a contract with the Montgomery County ADAMHS Board for the purchase of MACSIS services. This Board would also need to send a 120 Day notice to the Butler County Alcohol and Drug Addiction Services Board and the Clermont County Mental Health and Recovery Board for the purposes of ending their MACSIS contract with the Board as of July 1, 2010.

Ms. Amriott moved to approve pursuing a contract with the Montgomery County ADAMHS Board for the purchase of MACSIS services and sending 120 Day notice to the Butler County Alcohol and Drug Addiction Services Board and the Clermont County Mental Health and Recovery Board for the purposes of ending their MACSIS contract with the Board as of July 1, 2010. Ms. Jones seconded the motion. The vote carried the motion.

10.0 BCMHB/ADAS Merger Discussion Update

Ms. Amriott provided a brief update on the BCMHB/ADAS merger. She presented a letter from Dick Chartier, Chair of the Butler County Alcohol and Drug Addiction Services Board, outlining their Board's unanimous decision to support the continuation of the Butler County ADAS Board as a separate specialty Board and therefore to discontinue discussions with the Mental Health Board regarding possible consolidation of the two boards. It is the view of the ADAS Board that research and substantial discussion have not presented a compelling case for board consolidation resulting in either long-term savings or improvement in services.

Unless the Butler County Commissioners act upon their authority to merge the two Boards, Butler County will remain one of only three Board areas in the state of Ohio that maintains a separate Alcohol and Drug Addiction Services Board and a separate Mental Health Board. It was noted that all

documents related to the research and discussions of the Ad Hoc Committee concerning a potential Board merger will be retained as part of the public record.

IX. EXECUTIVE DIRECTOR REPORT

Dr. Royer presented his Executive Director's Report to the Board. An article published on February 13, 2010 in the Journal News was presented concerning the error on the Tax Bills which swapped the Mental Health Board and the Butler County Board of Developmental Disabilities levy amounts. The Journal News articles concerning the PEARLS and IMPACT programs were also presented. Dr. Rasmus thanked Community Behavioral Health for their assistance in putting the PEARLS and IMPACT articles together. Finally, Dr. Royer presented a publication by the Center for Community Solutions: *Financing Ohio's Future: Human Services in Tough Times*. The publication provides a wealth of information on Ohio's tax structure and makes a compelling case for a need to raise taxes in order to raise revenue for Ohio's Human Services.

X. NEW BUSINESS

A. State Hospital Report

Mr. Fourman provided an update on state hospital usage. The average state hospital usage for the month of January was 10.2 beds, making the yearly average usage 8.2 beds.

B. January 2010 Board Operating Fiscal Report

Mr. Rhodus presented the January 2010 Board Operating Fiscal Report. At the end of January, 2010, the board operating budget is 10.6 % under spent or \$150,619.

Ms. Amiott moved to approved the January 2010 Board Operating Fiscal Report. Ms. Stanton seconded the motion. The vote carried the motion.

C. Voucher Approval (1/14/10, 1/20/10, 1/27/10, 2/02/10, 2/03/10, 2/05/10, 2/10/10) & Payments made by Butler County by Direct Deduction for January 2010

Ms. Amiott moved to approve the vouchers dated (1/14/10, 1/20/10, 1/27/10, 2/02/10, 2/03/10, 2/05/10, 2/10/10) & Payments made by Butler County by Direct Deduction for January 2010. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.

D. Amendment to Agreement between the University of New Hampshire Institute on Disability and the Butler County Mental Health Board

Dr. Rasmus presented a proposed amendment to the agreement between the University of New Hampshire Institute on Disability and the Butler County Mental Health Board. The proposed amendment would increase the cost of the contract by five thousand three hundred and thirteen dollars (\$5,313) which would be used for the ongoing provision of expert consultation services related to the implementation of the START model in Butler County. Dr. Rasmus noted that the \$200,000 MI/DD grant the Board received from the Health Foundation of Greater Cincinnati would cover the increase to the contract.

Ms. Jones moved to approve the amendment to the agreement between the University of New Hampshire Institute on Disability and the Butler County Mental Health Board. Mr. O'Hara seconded the motion. The vote carried the motion.

XI GUEST COMMENTS

Ms. Kathy Becker thanked the Board staff for the assistance Transitional Living, Inc. received during the submission of their 2010 Budget Amendment Request. Ms. Becker announced that Transitional Living, Inc. has recently transferred their accounting services contract from Greater Cincinnati Behavioral to Butler Behavioral Health Services, Inc.

XII. EXECUTIVE SESSION (Personnel Matters)

Board Members took a roll call vote to enter into Executive Session. Upon roll call the vote was: Laura Amriott, Esq. – Yes; Pat Deis-Gleeson – Yes; David Delgado – Yes; Barbara Desmond – Yes; Carol Jones – Yes; Ginger Justice – Yes; Bob Myron – Yes; Mark O’Hara – Yes; Dr. Linda Snow-Griffin – Yes; Debbie Stanton – Yes; Kay Waldo - Yes.

Board Members took a roll call vote to exit out of Executive Session. Upon roll call the vote was: Laura Amriott, Esq. – Yes; Pat Deis-Gleeson – Yes; David Delgado – Yes; Barbara Desmond – Yes; Carol Jones – Yes; Ginger Justice – Yes; Bob Myron – Yes; Mark O’Hara – Yes; Dr. Linda Snow-Griffin – Yes; Debbie Stanton – Yes; Kay Waldo - Yes.

XIII. ADJOURNMENT

Ms. Waldo moved to adjourn the meeting. Ms. Justice seconded the motion. The vote carried the motion.

Respectfully submitted,



Bob Myron
Board President