

BUTLER COUNTY MENTAL HEALTH BOARD

Board Meeting
March 17, 2010

The Butler County Mental Board held its regular monthly Board meeting on Wednesday, March 17, 2010 at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

I. CALL TO ORDER

Board President Bob Myron called the meeting to order.

II. ROLL CALL & OATH OF OFFICE

Upon call of the roll the following Board members were present: Laura Amiott, Esq.; David Annable; Barbara Desmond; Carol Jones; Ginger Justice; Wayne Mays; Bob Myron; Heather Nguyen; Mark O'Hara; Linda Snow-Griffin, PhD; and Debbie Stanton.

Board members not present were: Pat Deis-Gleeson; David Delgado II, MSW; and Kay Waldo.

Staff members present at the meeting were: Terry D. Royer, PhD, LISW-S; Scott Rasmus, PhD, LPCC; Scott C. Fourman, LPCC; Ellen F. Harvey, LISW-S; Cassandra Kiesey, Esq.; Lauren Costello and Amber Reckner.

III. RECOGNITION OF GUESTS

Guests present at the meeting were: Kathy Becker, Chief Executive Officer for Transitional Living, Inc.; Chris Connolly, Asst. Vice President of Community Behavioral Health; Kim Stricklin, Chief Executive Officer for Butler Behavioral Health Services; Linda Bunthoff, PR from Summit Behavioral Healthcare; Carolyn Barker, Interim Executive Director of Community Counseling and Crisis Center; and Suzan Stracke, Butler County NAMI.

IV. AGENDA REVIEW

Mr. Myron requested a motion to table agenda item F. Subsidy Contract Amendment Discussion until the April Board meeting.

Ms. Amiott moved to table agenda item F. Subsidy Contract Amendment Discussion until the April Board meeting. Ms. Desmond seconded the motion. The vote carried the motion.

Mr. Myron requested a motion to add to the agenda items H. Collaborative Program Development Grant, I. Network of Care Website and J. Tax Levy Review Committee and Butler County Voted Tax Levy Policy under New Business.

Ms. Jones moved to add to the agenda items H. Collaborative Program Development Grant, I. Network of Care Website and J. Tax Levy Review Committee and Butler County Voted Tax Levy Policy under New Business. Ms. Amiott seconded the motion. The vote carried the motion.

V. PUBLIC COMMENTS: AGENDA

-None.

VI. BOARD MEETING MINUTES OF February 17, 2010

Ms. Amiott moved and Mr. Annable seconded for approval of the Board Meeting Minutes of February 17, 2010. The vote carried the motion.

VII. CORRESPONDENCE

Dr. Royer presented a press release from Butler Behavioral Health Services, Inc. and Transitional Living, Inc. regarding their agency's agreement to collaborate with one another.

VIII. COMMITTEE REPORTS

-No report.

IX. EXECUTIVE DIRECTOR REPORT

Dr. Royer presented his Executive Director's Report to the Board. Contributions were collected for the Ohio Association of County Behavioral Health Authorities Political Action Committee fund. It is the goal for each Board area to raise \$100 for the fund which is used to lobby for mental health services at the state level. Dr. Royer presented an Of 1 Mind publication from the Ohio Association of County Behavioral Health Authorities on the topic of teenage drinking and a one page educational publication on the topic of mental illness being a disease of the brain.

X. NEW BUSINESS

A. State Hospital Report

Mr. Fourman provided an update on state hospital usage. The average state hospital usage for the month of February was 7.7 beds, making the yearly average usage 8.1 beds. There are currently 10 beds occupied at the state hospital. Ms. Bunthoff of Summit Behavioral Health commended Mr. Fourman's and Dr. Friedman's work in keeping the state hospital numbers low.

B. February 2010 Board Operating Fiscal Report

Mr. Rhodus presented the February 2010 Board Operating Fiscal Report. At the end of February, 2010, the board operating budget is 10.79% under spent or \$153,319.

Ms. Stanton moved to approved the February 2010 Board Operating Fiscal Report. Ms. Nguyen seconded the motion. The vote carried the motion.

C. FY 2009 Annual Report

Dr. Royer presented the draft FY 2009 Annual Report for the Board's review and acceptance. He noted a few additions to the report such as a graph showing the Board's levels of federal, state and local funding over the past eight years. Also included in the report is a graph showing the increase of people served by the Butler County Mental Health Board system per fiscal year. The graph shows a dramatic increase in number of people served since the levy passed in FY 2007. Dr. Royer expects the number of people served to increase even more in FY 2010.

Ms. Amiott moved to approve the draft FY 2009 Annual Report. Mr. O'Hara seconded the motion. The vote carried the motion.

Mr. Rhodus presented the FY 2009 Balance Sheet and Statement of Support, Revenues and Expenses information included in the draft annual report for the Board's review and acceptance.

Ms. Jones moved to approve the FY 2009 Balance Sheet and Statement of Support, Revenues and Expenses. Ms. Nguyen seconded the motion. The vote carried the motion.

D. Board Office Paper Reduction Discussion

In response to Board member inquiries concerning Board office paper reduction, Dr. Royer addressed the issue of providing paper documents to Board members for review as opposed to providing electronic copies of documents. Providing paper documents is the easiest way to ensure that information in the Board packets is provided in a format accessible to all Board members and the public record. With the Board's provision of newer copy machine technology, the Board office is able to print very inexpensively and office supply costs are not excessive. It was noted that the Board office participates in the county recycling program and a recycling bin will be provided at Board meetings along with a collection box for the purpose of recycling binder clips and paper clips.

To further reduce Board office paper consumption and postage costs associated with mailing out Board packets, the Board agreed to Ms. Reckner's suggestion for members of the Executive/Planning and Finance Committee to save their meeting packets at the beginning of the month for use at the Board meeting towards the end of the month.

Ms. Reckner presented a proposed version of the Annual Implementation Plan which significantly reduces the amount of paper typically used in preparing the document. The change in design allows the pages to be double-sided, and many budget comparison reports and detailed line item budgets have been removed in an effort to streamline the information. Dr. Royer stated the important documents which contain summary financial information have not been removed. Full versions of the Annual Implementation Plan would still be created for Board staff and any Board member desiring one. To save on postage costs, Board members will be contacted to be given the option of picking up the Annual Implementation Plans at the Board office. Board members expressed satisfaction in the reduced version of the Annual Implementation Plan.

Mr. Mays moved to approve the proposed format of the Annual Implementation Plan. Ms. Desmond seconded the motion. The vote carried the motion.

E. CEU Trainings Report

Mr. Fourman presented a report of all the trainings held at the Board office for the purpose of providing free Continuing Education Units for counselors and social workers. This service provides a cost savings to agencies as it is a requirement for their counselors and social workers on staff to acquire a certain number of Continuing Education Unit hours in order to maintain their professional license in the state of Ohio. Mr. Fourman shared that the Board is in process of renewing its license to continue providing free Continuing Education Units to professional counselors, social workers, and marriage and family therapists for the next two years. In addition, utilizing funds from the START program grant, the Board is in the process of acquiring technology to host for video conference trainings so that educators from all over the country can provide trainings to people in Butler County,

Ohio. Board members requested to be notified of upcoming trainings and commended Board staff for providing this important service to mental health professionals in the community.

F. Subsidy Contract Amendment Discussion

-This item was tabled until the April, 2010 Board meeting.

G. Voucher Approval (2/16/10, 2/17/10, 2/23/10, 2/25/10, 3/02/10, 3/08/10) & Payments made by Butler County by Direct Deduction for February, 2010

Ms. Amiott moved to approve the vouchers dated (2/16/10, 2/17/10, 2/23/10, 2/25/10, 3/02/10, 3/08/10) & Payments made by Butler County by Direct Deduction for February, 2010. Mr. Annable seconded the motion. The vote carried the motion.

H. Collaborative Program Development Grant

Dr. Rasmus presented a \$2,500 Collaborative Program Development Grant the Board was awarded through the Criminal Justice Coordinate Center for Excellence. The grant will be used to collaborate with Miami University of Oxford to create a psycho-educational module that addresses mental health issues specific to veteran students. This module will be incorporated into the campus's Mental Health First Aid program which educates Resident Advisors on mental health issues.

Ms. Nguyen moved to accept the \$2,500 Collaborative Program Development Grant for the purposes of extending the MHFA program to address veteran student's needs. Mr. O'Hara seconded the motion. The vote carried the motion.

I. Network of Care Website

Dr. Royer presented the agreement with the Ohio Department of Mental Health and Trilogy Integrated Resources, Inc. Ohio received a \$12.5 million federal Transformation grant which was used in portion to fund "Network of Care" websites for each Board area across the state. Each board was given a two year free trial for their Network of Care website, which provides local information to the public regarding behavioral health services. The Board's free trail period will be over as of May 1, 2010, after which Trilogy Integrated Resources, Inc. will charge the Board \$600.00 per month to continue the website's maintenance. Due to the high level of funding cuts sustained by the Boards, many counties have dropped their Network of Care websites. It is the recommendation of Board staff to discontinue the contract with Trilogy Integrated Resources, Inc. for Butler County's Network of Care website.

Ms. Nguyen moved to discontinue the contract with Trilogy Integrated Resources, Inc. for the Network of Care Website. Ms. Justice seconded the motion. The vote carried the motion.

J. Tax Levy Review Committee and Butler County Voted Tax Levy Policy

Dr. Royer presented a resolution signed by the Butler County Board of commissioners on March 15, 2010 regarding the development of a Tax Levy Review Committee and the Butler County Voted Tax Levy Policy. The commissioners are in process of developing a policy to create Tax Levy Review Committee modeled on a similar committee in Hamilton County. The purpose of the committee is to review requests to put tax levies on the ballot and make various recommendations to the county commissioners. It is anticipated a final format of these draft policies will be approved April 26, 2010.

Dr. Royer reminded the Board that the Butler County Commissioners are the taxing authority and must approve if a tax levy is to appear on the ballot. The Board has never been denied that opportunity in

the past. Everyone was encouraged to read the draft policy, as it would be a significant change for Butler County. There are a number of concerns about the way the policy is currently drafted that need to be addressed with the Commissioners. Dr. Royer shared that he will be meeting with Bruce Jewett, the acting county administrator on Monday, March 22, 2010 to learn more about the policy to share some concerns. Additional information will be brought to the Board as it is received.

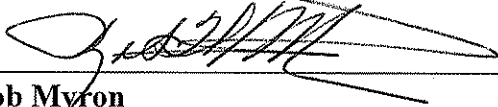
XI GUEST COMMENTS

-None.

XII. ADJOURNMENT

Ms. Nguyen moved to adjourn the meeting. Ms. Stanton seconded the motion. The vote carried the motion.

Respectfully submitted,



Bob Myron
Board President