



BUTLER COUNTY MENTAL HEALTH BOARD

Board Meeting

April 21, 2010

The Butler County Mental Board held its regular monthly Board meeting on Wednesday, April 21, 2010 at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

I. CALL TO ORDER

Board President Bob Myron called the meeting to order.

II. ROLL CALL & OATH OF OFFICE

Upon call of the roll the following Board members were present: Laura Amriott, Esq.; David Annable; David Delgado II, MSW; Barbara Desmond; Carol Jones; Ginger Justice; Bob Myron; Heather Nguyen; Mark O'Hara; Linda Snow-Griffin, PhD; and Debbie Stanton.

Board members not present were: Pat Deis-Gleeson; and Wayne Mays.

Staff members present at the meeting were: Terry D. Royer, PhD, LISW-S; Scott Rasmus, PhD, LPCC; Scott C. Fourman, MS, LPCC-S; Ellen F. Harvey, LISW-S; Cassandra Kiesey, Esq.; Lauren Costello and Amber Reckner.

III. RECOGNITION OF GUESTS

Guests present at the meeting were: Kathy Becker, Chief Executive Officer for Transitional Living, Inc.; Chris Connolly, Asst. Vice President of Community Behavioral Health; Jim Beiting, Executive Director of Community Behavioral Health; Kim Stricklin, Chief Executive Officer for Butler Behavioral Health Services; Linda Bunthoff, PR from Summit Behavioral Healthcare; Carolyn Barker, Interim Executive Director of Community Counseling and Crisis Center; Jeremy Brown, Manager for Talbert House; Valerie Barth, Chief Operations Officer for Forensic and Mental Health Services, Inc.; and Sherrie Bluester, Executive Director of YWCA of Hamilton, Ohio.

IV. AGENDA REVIEW

-No changes.

V. PUBLIC COMMENTS: AGENDA

-None.

VI. BOARD MEETING MINUTES OF March 17, 2010

Ms. Amriott moved and Ms. Desmond seconded for approval of the Board Meeting Minutes of March 17, 2010. The vote carried the motion.

VII. CORRESPONDENCE

Dr. Royer presented a resignation letter submitted via email by Kay Waldo on March 19, 2010.

VIII. COMMITTEE REPORTS

-No report.

IX. EXECUTIVE DIRECTOR REPORT

Dr. Royer presented his Executive Director's Report to the Board. He distributed an article published by Thomas P. Pappas & Associates discussing state tax revenues. It was noted that while tax revenues increased slightly for the month of March, overall state tax revenues are well below estimates for the year. A letter to school superintendents written by Representative Randy Gardner was also discussed. Dr. Royer noted this is the first time he had seen estimations regarding reductions in the next state budget biennium which begins July 1, 2011. Representative Gardner noted it is highly likely for the local schools to receive an average reduction in state funding of between 22.7% and 30.1%. It is likely that other systems will take similar cuts in the next biennium.

A copy of the article and advertisement that appeared in the March Insight 2010 publication was distributed. Dr. Royer shared that the Board has participated in this publication for many years and it seems to be an effective way to notify the public of our services available throughout Butler County.

Dr. Royer distributed a document published by the Ohio Association of County Behavioral Health Authorities summarizing insurance coverage changes and cost of impact of Federal Health Care Reform.

Dr. Royer also presented an Of 1 Mind publication from the Ohio Association of County Behavioral Health Authorities on the topic of Resiliency Ohio, an online resource for parents with children who have mental health needs.

X. NEW BUSINESS

A. State Hospital Report

Mr. Fourman provided an update on state hospital usage. The average state hospital usage for the month of March was 10.4 beds, making the yearly average usage 8.4 beds.

B. Board Recruitment Update

Ms. Reckner provided an update on the status of the Board recruitment process. Currently, the Board has five vacancies. A notice was published in the local newspapers advertising openings on the mental health board and several applications were requested. So far, only two individuals have returned their applications. Ms. Reckner stated she has asked the local newspapers to run the notice again this week.

Ms. Amriott, Chair of the Board Development Committee, scheduled a meeting at 5:30 pm on Tuesday, May 4, 2010 for the purposes of reviewing the submitted applications. The selection of the FY 2011

slate of officers will also be decided at this meeting. Board members interested in serving as an officer next year are encouraged to report their interest to Ms. Reckner. An interview for interested Board applicants was tentatively scheduled for Monday, May 17, 2010 at 6:00 pm.

C. FY 2009 Subsidy Audit Report

Ms. Harvey presented the FY 2009 Subsidy Audit Report. The FY 2009 report showed that Community Behavioral Health, Inc., St. Aloysius Orphanage, and Butler Behavioral Health Services, Inc. were required to submit a Plan of Correction based on their audits not meeting minimum compliance thresholds. All three agencies have submitted approved plans.

Ms. Harvey reviewed the FY 2009 Subsidy Audit findings for each agency that receives Board Subsidy funding. The FY 2009 findings for ineligible billings generated a total agency payback amount of \$38,648.89. Dr. Royer noted this is the first Subsidy Audit the agencies have experienced in over ten years. He requested the Board, in approving the FY 2009 Subsidy Audit Report, forgive the agency payback amount of \$38,648.89 for this year only. The FY 2010 audit will commence this fall and any findings for ineligible billings will result in the required agency payback.

Ms. Jones moved to approve the FY 2009 Subsidy Audit Report and to forgive the agency payback amount of \$38,648.89. Ms. Nguyen seconded the motion. The vote carried the motion.

D. March 2010 Board Operating Fiscal Report

Mr. Rhodus presented the March 2010 Board Operating Fiscal Report. At the end of March, 2010, the board operating budget is 10.3% under spent or \$146,356.

Ms. Amiott moved to approved the March 2010 Board Operating Fiscal Report. Mr. Delgado seconded the motion. The vote carried the motion.

E. Third Quarter Fiscal Report

Mr. Rhodus presented the FY 2010 Third Quarter Fiscal Report. The first page indicates the planning budget for FY 2010 and the fund sources expected for FY 2010. The second page displays what revenue was actually received as of March 31, 2010. The third and fourth pages list all FY 2010 agency allocations and how much of those allocations were earned as of March 31, 2010. Also noted in the report were projections of unspent allocations for each agency for the year. At the end of the third quarter, it is projected that the agencies will under spend their budgets by \$1.6 million, though it is typical that a higher volume of billings occur in the final quarter of the year and this projected number is likely to be less.

Ms. Stanton moved to approve the FY 2010 Third Quarter Fiscal Report. Ms. Desmond seconded the motion. The vote carried the motion.

F. Calendar Year 2008 Butler County Audit Receipt

Mr. Rhodus presented the Calendar Year 2008 audit of Butler County of which the Board is a part of. It was noted the actual audit is over 200 pages long and is available for full review. While the Board was listed as having a finding in the audit, the state did not require a plan of correction. The finding is caused by the Board operating on a state fiscal year budget and the county operating on a calendar year budget.

Ms. Amriott moved to approve the Calendar Year 2008 Butler County Audit. Ms. Nguyen seconded the motion. The vote carried the motion.

G. Election of 408 Distribution for FY 2011

Dr. Royer presented the Election of 408 Distribution Resolution which is required for the FY 2011 Community Plan update. The Resolution states that the Board agrees to opt in to receive its state formula allocation of 408 funds which are used to purchase state hospital bed days. It is the recommendation of Board staff to purchase 3,650 bed days or 10 beds for FY 2011.

Ms. Nguyen moved to approve the Board Resolution to elect distribution of state 408 funds, with the intent to purchase 10 beds or 3,650 bed days at the state hospital. Ms. Jones seconded the motion. The vote carried the motion.

H. Butler Behavioral Health Services, Inc. Indigent Care Grant Review

Mr. Rhodus presented the Butler Behavioral Health Services, Inc. Indigent Care Grant Review. The review states that the agency has properly accounted for the use of their \$306,000 Indigent Care Grant.

I. Subsidy Contract Amendment Discussion

Dr. Royer presented a proposal to amend the FY 2011 Subsidy Contract. The proposal would prevent providers from using Board subsidy dollars to pay a consumer's Medicaid spend down requirement. The proposed contract language will be included in the FY 2011 Subsidy contracts the Board will consider at their June meeting.

J. Forensic and Mental Health Services, Inc. Budget Amendment

Dr. Royer presented the FY 2010 Forensic and Mental Health Service, Inc. Budget Amendment request. The request is coming to the Board outside the normal acceptance time period of budget amendment requests due to necessity. The agency provides mental health services to mentally ill individuals coming out prison through the Community Linkage Program. These clients are referred to the agency by the Ohio Corrections Facilities. The agency is requesting to shift their remaining subsidy funds from their CPST line item to the line items of Mental Health Assessment, Pharmacological Services as well as Behavioral Health Counseling. This will allow the agency to maintain services necessary for the Community Linkage Program for the remainder of FY 2010. The amendment request does not involve any additional Board funds.

Ms. Desmond moved to approve the FY 2010 Forensic and Mental Health Services, Inc. Budget Amendment request. Ms. Stanton seconded the motion. The vote carried the motion.

K. Updated Financial Forecast

Dr. Royer presented the updated Financial Forecast which included a comparison of 3 different budget scenarios. The Forecast includes updated numbers for the Board's 408 funding allocation and the FY 2011 agency budgets. The purpose of the budget scenarios is to determine how each will affect the Board's reserve levels and project when budget reductions will need to take place in the system. The first scenario assumes that the enhanced FMAP (the federal portion on the Medicaid match) will expire in December, 2010. The second scenario assumes that the enhanced FMAP will continue until the end of FY 2011 (June 30, 2011), which is extremely likely. The third scenario assumes that the enhanced FMAP will continue and what would happen if the Board elected to allocate an additional funds in FY 2010. It was noted that significant budget reductions will need to occur in FY 2012 regardless of if the Board elects to allocate additional funds at this time. This is due to the discontinuation of the enhanced FMAP combined with the level of state budget reductions the Board has already sustained.

Discussion followed concerning the level of reserves the Board should maintain. Dr. Royer noted that 8% reserves is one month of expenses for the Board, and it is recommended the Board carry at least two months worth of expenses in order to maintain proper cash flow.

Dr. Royer requested permission to formulate a proposal to spend additional funds in FY 2010 which will be presented at the May Board meeting. The additional allocation will likely include one time Capital Funds for agencies which will benefit the mental health system along with reducing the Board's reserve level for this year. Dr. Royer also discussed the possibility of increasing Central Pharmacy allocations and providing funds to improve housing. Board members expressed an interest in considering a proposal to allocate additional funds to agencies this year. The Board staff was commended on the thoroughness and organizational layout of the Financial Forecast report.

L. Levy Discussion

The Board discussed strategy options related to their current 5 year, 1.0 mill levy which expires in November, 2011. The Board discussed the benefits of attempting a renewal in November, 2011 include being potentially the only social service agency on the ballot. In addition, the Board will have more knowledge of the potential cuts it will be facing in the next state budget biennium. The Board agreed to make a formal motion on the matter at the May Board meeting.

M. Voucher Approval (3/10/10, 3/11/10, 3/16/10, 3/19/10, 3/24/10, 3/26/10, 3/30/10, 3/31/10, 4/1/10, 4/2/10, 4/6/10, 4/13/10) & Payments made by Butler County by Direct Deduction for March, 2010

Ms. Amriott moved to approve the vouchers dated (3/10/10, 3/11/10, 3/16/10, 3/19/10, 3/24/10, 3/26/10, 3/30/10, 3/31/10, 4/1/10, 4/2/10, 4/6/10, 4/13/10) & Payments made by Butler County by Direct Deduction for March, 2010. Ms. Jones seconded the motion. The vote carried the motion.

XI GUEST COMMENTS

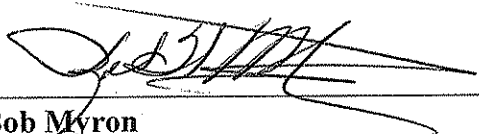
Mr. Stricklin announced that May 14, 2010 is the 30th anniversary of Harbor House. Board members will be receiving additional information about this event in the near future.

Ms. Becker reported that while at a Homeless Coalition Housing Conference in Columbus, staff of the Butler County Mental Health Board was complimented by ODMH officials for their quality reporting efforts surrounding the provision and maintenance of housing services to mentally ill clients in the community.

XII. ADJOURNMENT

Ms. Amiott moved to adjourn the meeting. Dr. Snow-Griffin seconded the motion. The vote carried the motion.

Respectfully submitted,



Bob Myron
Board President