

BUTLER COUNTY MENTAL HEALTH BOARD
Board Meeting
May 19, 2010

The Butler County Mental Board held its regular monthly Board meeting on Wednesday, May 19, 2010 at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

I. CALL TO ORDER

Board President Bob Myron called the meeting to order.

II. ROLL CALL & OATH OF OFFICE

Upon call of the roll the following Board members were present: Laura Amriott, Esq.; David Annable; Pat Deis-Gleeson (left at 7:04 pm); David Delgado II, MSW; Barbara Desmond; Carol Jones; Ginger Justice; Wayne Mays. Bob Myron; Heather Nguyen; Mark O'Hara; and Debbie Stanton.

Board members not present were: Linda Snow-Griffin, PhD.

Staff members present at the meeting were: Terry D. Royer, PhD, LISW-S; Scott Rasmus, PhD, LPCC; Scott C. Fourman, MS, LPCC-S; Marion Rhodus; Ellen F. Harvey, LISW-S; Cassandra Kiesey, Esq.; Lauren Costello and Amber Reckner.

III. RECOGNITION OF GUESTS

Guests present at the meeting were: Kathy Becker, Chief Executive Officer for Transitional Living, Inc.; Chris Connolly, Asst. Vice President of Community Behavioral Health; Jim Beiting, Executive Director of Community Behavioral Health; Kim Stricklin, Chief Executive Officer for Butler Behavioral Health Services; Marcia Rasch, Director of Talbert House Union Day School; Deb Miller, Associate Executive Director of St. Joseph Orphanage; Tom Gathoff, Chief Financial Officer for St. Aloysius Orphanage; Bob Kramer, Butler County Citizen; Christina Tino, Butler County Citizen, Sally Fiehrer, Executive Director of Butler County NAMI; and Sherrie Bluester, Executive Director of YWCA of Hamilton, Ohio.

IV. AGENDA REVIEW

Mr. Myron requested a motion to add items J. Community Counseling & Crisis Center FY 2010 Budget Amendment Request and K. St. Aloysius Orphanage FY 2010 Budget Amendment Request under New Business.

Ms. Amriott moved to add items J. Community Counseling & Crisis Center FY 2010 Budget Amendment Request and K. St. Aloysius Orphanage FY 2010 Budget Amendment Request under New Business. Ms. Nguyen seconded the motion. The vote carried the motion.

V. PUBLIC COMMENTS: AGENDA

-None.

VI. BOARD MEETING MINUTES OF April 21, 2010

Ms. Amiott moved and Mr. O'Hara seconded for approval of the Board Meeting Minutes of April 21, 2010. The vote carried the motion.

VII. CORRESPONDENCE

Dr. Royer presented letter submitted by the NAMI Family to Family class graduates thanking the Board for their support of Butler County NAMI programs.

VIII. COMMITTEE REPORTS

A. Executive/Planning & Finance Committee May 4, 2010

1.0 Capital Funds Policy

Dr. Royer presented the revised Capital Funds Policy for the Board's review. Changes recommended at the Combined Executive and Planning and Finance Committee meeting were incorporated into the policy. It is the recommendation of Board staff to allow up to \$300,000 to be used for agency capital funds purchases and \$200,000 for additional allocations in FY 2010.

Dr. Royer distributed the recommended FY 2010 Capital Funds Allocations for each agency totaling \$300,000. The recommended allocations were formulated based on the average subsidy and Medicaid match dollars each agency received from the Board in FY 2010.

Additional Allocation recommendations for FY 2010 include \$20,000 for Butler County NAMI for ongoing support of their programs and yearly walk. Also, \$100,000 was recommended for FY 2010 repairs on ODMH funded housing maintained by Community Behavioral Health, Inc. Finally, \$80,000 was recommended to be set aside for agencies that receive Central Pharmacy funds in the event of an overage in FY 2010. Any excess of these funds are to be carried over into FY 2011 and distributed to the agencies with the rest of the FY 2011 Central Pharmacy funds.

Ms. Desmond moved to approve the revised Capital Funds Policy. Mr. Delgado seconded the motion. The vote carried the motion.

Ms. Jones moved to approve the FY 2010 Capital Funds Agency Allocations totaling \$300,000 as presented. Ms. Nguyen seconded the motion. The vote carried the motion.

Ms. Jones moved to approve the FY 2010 Additional Allocations totaling \$200,000 as presented. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.

2.0 Review of Agency FY 2011 AIP and Grants

Dr. Royer presented a summary sheet of the proposed contract agency budgets and grants for FY 2011. The agencies submitted continuation budgets based on their last approved budget amendment in FY 2010. It was noted that Community Behavioral Health's funding has increased due to acquiring Comprehensive Counseling Services.

Ms. Amiott moved to approve the FY 2011 Annual Implementation Plans and Grants. Mr. Delgado seconded the motion. The vote carried the motion.

3.0 FY 2011 Board Operating Budget

Dr. Royer presented the FY 2011 Board Operating Budget. It is the recommendation of the Combined Executive and Planning and Finance Committee to approve the inclusion of a 3% salary pool to be used for merit-based staff salary increases for FY 2011.

Ms. Nguyen moved to approve the FY 2011 Board Operating Budget which includes a 3% salary pool to be used for merit-based staff salary increases. Mr. Mays seconded the motion. The vote carried the motion.

B. Board Development Committee Meeting May 4, 2010

1.0 Submitted Board Applications Review

2.0 Board Officers FY 2011 & FY 2012

Ms. Amiott presented a summary report of the Board Development Committee meeting. The Board Development Committee has recommended the following Board members to serve as officers in FY 2011 and FY 2012:

Past President:	Bob Myron
President:	Laura Amiott, Esq.
President Elect:	Pat Deis-Gleeson
Vice President:	David Delgado
Secretary:	Barbara Desmond
Board Development Chair:	Mark O'Hara

Ms. Amiott offered the opportunity to receive additional officer nominations from the floor.

Ms. Desmond moved to approve the slate of Board officers for FY 2011 & FY 2012 as presented. Mr. Mays seconded the motion. The vote carried the motion.

C. Board Development Committee Meeting May 17, 2010

1.0 Board Applicant Interviews

Ms. Amiott announced the following applicants have been recommended to the Butler County Commissioners for appointment to the Board for FY 2011: Bob Kramer and Christopher Patton. The following applicants have been recommended to the Ohio Department of Mental Health for appointment to the Board for FY 2011: Ali Ferlet and Marian Olivas.

IX. EXECUTIVE DIRECTOR REPORT

Dr. Royer presented his Executive Director's Report to the Board. Dr. Royer announced that May is Mental Health Month and discussed activities Board staff has been involved in to promote mental health services available in the county. Ms. Harvey presented proclamations received from the Butler County Commissioners and the City of Hamilton announcing May is Mental Health month. The Board's website includes a link to Mental Health America's Live Your Life Well campaign website which offers stress reduction tools and mental health educational resources. Staff attended the West Chester Business Expo and distributed promotional items and brochures. Dr. Rasmus announced the Free Mental Health Screening event which happened earlier this month at twelve area Walgreens Pharmacy locations. The Butler County Mental Health Board staff, Community Behavioral Health, Inc. and LifeSpan, Inc. collaborated to offer free mental health screenings for older adults and provide

information concerning the senior mental health programs, PEARLS and IMPACT, available to Butler County citizens.

Dr. Royer distributed copies of recent articles published in the Journal News discussing May is Mental Health Month and the West Chester Business Expo. A letter from the Ohio Association of County Behavioral Health Authorities regarding membership dues, along with Of 1 Mind publications regarding schizophrenia and addiction, was distributed for the board members' information.

Finally, Board members were provided the FY 2010 Expenditure by Activity Report showing how the Board's funding is spent among services. It was noted that the Board has a very low administration percentage of 4.6%.

X. NEW BUSINESS

A. State Hospital Report

Mr. Fourman provided an update on state hospital usage. The average state hospital usage for the month of April was 10.1 beds, making the yearly average usage 8.6 beds. There are currently 8 beds occupied at the state hospital.

B. April, 2010 Board Operating Fiscal Report

Mr. Rhodus presented the April, 2010 Board Operating Fiscal Report. At the end of April, 2010, the board operating budget is 10.95% under spent which represents \$155,592. The Board is expected to remain under budget for current the fiscal year.

Ms. Nguyen moved to approve the April, 2010 Board Operating Fiscal Report. Mr. Annable seconded the motion. The vote carried the motion.

C. FY 2010 Community Behavioral Health, Inc. Budget Amendment Request

Dr. Royer presented the FY 2010 Community Behavioral Health, Inc. Budget Amendment Request. The request does not increase Board subsidy funding; but rather shifts funds between Medicaid and Subsidy services.

Ms. Amriott moved to approve the FY 2010 Community Behavioral Health, Inc. Budget Amendment Request. Ms. Nguyen seconded the motion. The vote carried the motion.

D. FY 2010 Board Operating Budget Amendment

Dr. Royer presented a request to increase the FY 2010 Board Operating Budget by \$10,550 in order to purchase new computers and monitors for the Board office which are in need of replacement. Two quotes were provided from Winotek, a local company in Butler County specializing in computer hardware and software sales. The Board Operating Budget is anticipated to be under spent for the year.

Ms. Jones moved to approve the FY 2010 Board Operating Budget Amendment to allow for the \$10,550 purchase of ten computers and monitors for the Board office. The vote carried the motion.

E. FY 2011 Fee for Service Contract Approval

Dr. Royer presented the draft FY 2011 Fee for Service Contract. The revised contract contains language which prohibits the use of Board funds to pay down a client's Medicaid spend-down requirement.

Ms. Desmond moved to approve the FY 2011 Fee for Service Contract. Mr. Annable seconded the motion. The vote carried the motion.

F. FY 2011 Montgomery County ADAMHS Board MACSIS Contract Approval

Dr. Rasmus presented the FY 2011 Montgomery County ADAMHS Board MACSIS Contract. The Board recently approved the discontinuation of MACSIS services out of this office and agreed to pursue a contract with the Montgomery County ADAMHS Board for these services. The cost of the contract is not to exceed \$45,000 for the year.

Dr. Rasmus announced two trainings that are scheduled to train and prepare agencies for the transition of MACSIS services from this Board to the Montgomery County Board. The trainings are scheduled for Tuesday June 8, 2010 from 8:00 am – 12:00 pm and Thursday June 10, 2010 from 1:00 pm - 5:00 pm. Information and training agendas will be distributed to the agencies soon.

Ms. Nguyen moved to approve the FY 2011 Montgomery County ADAMHS Board MACSIS Contract with the cost of the contract not to exceed \$45,000 for the year. Ms. Jones seconded the motion. The vote carried the motion.

G. FY 2011 Family and Children First Council Collaborative Fee Agreement

Dr. Royer presented the FY 2011 Agreement with the Family and Children First Council of which the Board is a mandated member. The Board has assisted in paying the administrative services of the Family and Children First Council for many years. The contract amount is for \$25,000 which is the same as the FY 2010 amount.

Ms. Justice moved to approve the FY 2011 Family and Children First Council Collaborative Fee Agreement which allocates \$25,000 of the Board's funds for administrative costs of the Family and Children First Council. Ms. Nguyen seconded the motion. The vote carried the motion.

H. FY 2011 Hamilton County MHRS Board PATH Memorandum of Understanding

Mr. Fourman presented the FY 2011 Hamilton County MHRS Board PATH Memorandum of Understanding. Transitional Living, Inc. works in collaboration with Greater Cincinnati Behavioral of Hamilton County to provide homeless outreach services targeting veterans. Last year, this program was completely funded by the federal dollars. This year, Board areas are required to participate in the funding of this program. Butler County's portion of the Veteran's PATH funding for FY 2011 is \$4,500.

Mr. Delgado moved to approve the FY 2011 Hamilton County MHRS Board PATH Memorandum of Understanding which allocates \$4,500 of the Board's funds for homeless outreach for veterans. Ms. Jones seconded the motion. The vote carried the motion.

I. Voucher Approval (4/13/10, 4/16/10, 4/19/10, 4/20/10, 4/21/10, 4/23/10, 5/4/10, 5/6/10, 5/10/10, 5/11/10) and payments made by Butler County by Direct Deduction for April, 2010

Ms. Amiott moved to approve the vouchers dated 4/13/10, 4/16/10, 4/19/10, 4/20/10, 4/21/10, 4/23/10, 5/4/10, 5/6/10, 5/10/10, 5/11/10 and payments made by Butler County by Direct Deduction for April, 2010. Ms. Stanton seconded the motion. The vote carried the motion.

J. FY 2010 Community Counseling and Crisis Center Budget Amendment Request

Dr. Royer presented the FY 2010 Community Counseling and Crisis Center Budget Amendment Request. The request does not increase Board subsidy funding, but rather shifts funds between Medicaid and Subsidy services.

Ms. Amiott moved to approve the FY 2010 Community Counseling and Crisis Center Budget Amendment Request. Mr. O'Hara seconded the motion. The vote carried the motion.

K. FY 2010 St. Aloysius Orphanage Budget Amendment Request

Dr. Royer presented the FY 2010 St. Aloysius Orphanage Budget Amendment Request. The request does not increase Board subsidy funding, but rather shifts funds between Medicaid and Subsidy services.

Ms. Jones moved to approve the FY 2010 St. Aloysius Orphanage Budget Amendment Request. Mr. Annable seconded the motion. The vote carried the motion.

XI GUEST COMMENTS

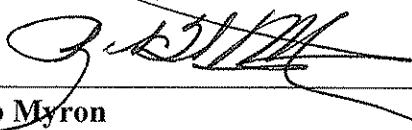
Ms. Sally Fiehrer announced the Interdenominational Mental Health/Faith Conference being held at the Linder Center of Hope on May 27, 2010.

Mr. Tom Gathoff thanked the Board for approving the requested budget amendments for FY 2010.

XII. ADJOURNMENT

Ms. Justice moved to adjourn the meeting. Ms. Stanton seconded the motion. The vote carried the motion.

Respectfully submitted,



Bob Myron
Board President