

BUTLER COUNTY MENTAL HEALTH BOARD
Executive/Planning & Finance Committee
October 6, 2009

The Executive and Planning & Finance Committees of the Butler County Mental Health Board met on Tuesday, October 6, 2009 at 6:00 PM at the Mental Health Board offices located at 5963 Boymel Drive, Fairfield, Ohio.

I. Call to Order

Board President Mr. Bob Myron called the meeting to order.

II. Roll Call

Committee members present were: Laura Amriott, Esq.; Pat Deis-Gleeson; David Delgado, MSW; Barbara Desmond; Carol Jones; Bob Myron; Mark O'Hara; and Deborah Stanton.

Committee members not present were: Ms. Heather Nguyen and Dr. Linda Snow-Griffin.

Staff members present were: Terry D. Royer, PhD; Scott C. Fourman, MS, LPCC-S; Scott Rasmus, PhD, LPCC-S, IMFT; Marion Rhodus; Ellen F. Harvey, LISW-S; Cassandra Kiesey, Esq.; Lauren Costello; and Amber Reckner.

Guests present were: Kathy Becker, Chief Executive Officer for Transitional Living, Inc.; Chris Connolly, Assistant Vice President for Community Behavioral Health, Inc.; Kim Stricklin, Chief Executive Officer for Butler Behavioral Health Services, Inc; Valerie Barth, Chief Operating Officer for Forensic and Mental Health Services, Inc.; Tom Gathof, Chief Financial Officer for Forensic and Mental Health Services; Joan Tumblison, Chief Operating Officer for St. Aloysius Orphanage; Rebekah Ward; Tabettha Violet; Carolyn Barker, Interim Executive Director for Community Counseling and Crisis Center; and Lanny Hargraves, Board President for Community Counseling and Crisis Center.

III. Executive/Planning & Finance Committee Agenda

1.0 State Hospital Update

Mr. Fourman provided an update on state hospital usage. The average state hospital usage for the month of September was 6.8 beds, making the first quarter's average usage 7.3 beds. Mr. Fourman noted that the Board is currently budgeted for 10 beds for FY 2010.

2.0 Levy Review Committee/Joint Social Services Levy Discussion

Dr. Royer discussed the recent newspaper articles regarding the formation of a Levy Review Committee and a possible Joint Social Services Levy and what that would mean for the mental health system in Butler County. Additional information will be brought before the Board as it is received.

3.0 July and August, 2009 Board Operating Reports

Mr. Rhodus presented the July and August, 2009 Board Operating Reports. Mr. Rhodus noted that all budget categories are as expected, explaining that the membership dues and property and

liability insurance are annual costs paid once a year and that over time the figures will more closely match what is budgeted for each line item.

Ms. Desmond moved to recommend approval of the July and August, 2009 Board Operating Reports. Ms. Jones seconded the motion. The vote carried the motion.

4.0 Family and Children First Council FY 2010 Grant

Mr. Rhodus presented the Family and Children First Council FY 2010 grant which consists of \$76,487 in state 404 funding. These funds were part of the state allocation that was received after the Board approved the grants and budgets at the May, 2009 Board meeting. These funds are earmarked by the state for the Family and Children First council and will be utilized to provide Multi-Systemic Therapy (MST) services to children with serious behavioral problems in Butler County.

Ms. Stanton moved to recommend approval of the \$76,487 grant for the Butler County Family and Children First Council. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.

5.0 Community Behavioral Health FY 2010 Budget Amendment Request

Mr. Rhodus presented Community Behavioral Health's FY 2010 Budget Amendment request which incorporates all of the additional funding requests the Board approved at September's Board meeting. The Board will receive completed Budget revision forms at the October 21, 2009 Board meeting.

Ms. Jones moved to recommend approval of Community Behavioral Health's FY 2010 Budget Amendment Request. Mr. Delgado seconded the motion. The vote carried the motion.

6.0 YWCA FY 2010 Budget Amendment Request

Last month, the YWCA requested \$100,000 in new funding. The Board awarded \$50,000 in additional funding with the condition that the agency work with Board staff to become a certified Medicaid agency. The agency accepts this condition. The Board will receive completed Budget revision forms at the October 21, 2009 Board meeting.

7.0 Butler Behavioral Health Services FY 2010 Budget Amendment Request

Mr. Rhodus presented Butler Behavioral Health Services Inc.'s FY 2010 Budget Amendment request. He noted the request does not include any additional Board funding, but rather shifts funding between services to better reflect the services the agency is currently providing. The Board will receive completed Budget revision forms at the October 21, 2009 Board meeting which will note the agency's changed unit rates.

Ms. Deis-Gleeson moved to recommend approval of Butler Behavioral Health Services, Inc.'s FY 2010 Budget Amendment Request. Ms. Desmond seconded the motion. The vote carried the motion.

8.0 Catholic Charities FY 2010 Budget Amendment Request

Mr. Rhodus presented the Catholic Charities FY 2010 Budget Amendment request. The purpose of the request is due to receiving the final grant amount from the state concerning the Early Childhood Mental Health Initiative grant. The revision will increase the agency's budget from \$50,583 to \$56,442. The Board will receive completed Budget revision forms at the October 21, 2009 Board meeting.

Ms. Amiott moved to recommend approval of the Catholic Charities FY 2010 Budget Amendment Request which adjusts their budget to reflect the total allocation of 505 funds of \$56,442. Mr. Delgado seconded the motion. The vote carried the motion.

Last month, the Board reviewed as an additional funding consideration to fund a social worker at the Juvenile Detention Center for the purpose of performing evaluations, creating treatment plans and facilitating referrals for severely emotionally disturbed children. Dr. Royer recommends funding a full time social worker position at the cost of \$47,988 (includes benefits) through Catholic Charities to provide this important service for children that are in our system. This funding would be for the remainder of FY 2010. For FY 2011, the full year's cost for the position would be \$70,167.

Ms. Stanton moved to recommend approval of increasing Catholic Charities FY 2010 budget by \$47,988 for the purposes of hiring a social worker to provide assessment services in the Juvenile Detention Center. Ms. Jones seconded the motion. The vote carried the motion.

9.0 St. Joseph Orphanage FY 2010 Budget Amendment Request

Mr. Rhodus presented the St. Joseph Orphanage FY 2010 Budget Amendment request. The agency is hiring a new therapist and a new case manager which will primarily serve Medicaid eligible children. The addition of these two positions will result in the agency increasing their Medicaid funded services which will require the Board to cover \$175,000 for the Medicaid Match. The requests also includes an additional \$10,000 in Board subsidy funding which would allow the therapist and case manager to serve indigent children who are ineligible for Medicaid funding.

The second part of the request is for \$29,000 to partially fund a coordinator position that oversees treatment of Butler County children in out of home placement facilities across the state. The agency is losing \$29,000 per year in the travel costs associated with this position which is an unallowable cost for Medicaid. Children Services and the Butler County Board of Developmental Disabilities have been approached to pay a portion of this cost. Dr. Royer reported that Jeff Centers from Butler County Children's Services will be looking into funding a portion of this. The Butler County Board of Developmental Disabilities has pledged to support \$5,800 for this position. Dr. Royer noted there are cost benefits to the Board with having someone monitor expensive residential treatment cases to ensure appropriate treatment is being received.

Ms. Deis-Gleeson moved to recommend approval of allocating funds to St. Joseph Orphanage to support a coordinator position that oversees treatment of Butler County children in out of home placement. The cost of the position shall not exceed \$29,000. If any additional funding is acquired through Butler County Board of Developmental Disabilities

or Butler County Children's Services, the cost to the Board will be reduced accordingly. Ms. Jones seconded the motion. The vote carried the motion.

Discussion followed regarding the agency's request for an additional \$10,000 in Board subsidy funding. Due to the current economic situation and the findings in the Board's extended financial forecast, Dr. Royer recommended not funding the additional subsidy request. According to the forecast, the Board is projected to make significant system-wide reductions starting in FY 2011. Agency staff noted that most children receiving services at the agency are eligible for Medicaid funding and the agency will only utilize subsidy funding for indigent cases if necessary. Unfortunately, it is difficult to predict how many Medicaid ineligible cases the agency will see.

The Board will receive completed Budget revision forms at the October 21, 2009 Board meeting which will note the agency's changed unit rates.

Ms. Amriott motioned to recommend approval of St. Joseph Orphanage FY 2010 Budget Amendment Request which includes a \$175,000 increase in Medicaid match and \$10,000 in additional Board subsidy for the purposes of treating children who do not have Medicaid. Ms. Jones seconded the motion. The vote carried the motion.

10.0 Community Counseling and Crisis Center FY 2010 Budget Amendment Request

Mr. Rhodus presented Community Counseling and Crisis Center's FY 2010 Budget Amendment request which includes a request for \$210,575 in additional Board subsidy funding and an increase in the Medicaid match of \$16,404.

Discussion followed concerning the request for \$210,575 in additional Board subsidy funding. Ms. Carolyn Barker, interim director of Community Counseling and Crisis Center, presented the request to the Committee. The agency provides outpatient mental health services and mental health hotline, information and referral telephone services. The agency serves as the after-hours answering service for some mental health agencies. The agency also provides 211 call center information and referral services. 211 is a broad-based information and referral service for all social services and related information available in the county.

Ms. Barker noted the mental health hotline and information and referral calls and the 211 information and referral calls are handled by the same group of people. The agency proposed the Board eliminate the three separate mental health crisis hotline numbers that exist in the county and funnel all mental health hotline and mental health information and referral calls through 211. Ms. Barker stated there's evidence throughout the United States that support blending mental health specific hotline and information and referral services in with 211 information and referral services.

Board staff expressed reservations in using mental health funding to fund 211 information and referral services because they are not specific to mental health. The Board currently provides funding to the agency regarding mental health information and referral services, as well as, crisis hotline services. The Butler County Department of Job and Family Services and Butler County United Way provide funding for 211 information and referral services however that funding has been significantly reduced. Board staff also noted that the agency's request for additional funding for outpatient mental health services is almost double the amount the Board is currently providing to the agency.

The agency shared it is continuing in merger discussions with St. Aloysius Orphanage. Committee members requested additional information concerning merger discussions before considering any additional funding requests for Community Counseling and Crisis Center. Mr. Gathof requested the Board consider reviewing the agency's request prior to the February, 2010 Board meeting, which is the earliest time the Board will consider budget revision request per their existing policy. The Committee declined the request to suspend the policy for this circumstance.

Ms. Amiott motioned to table Community Counseling and Crisis Center's FY 2010 Budget Amendment Request which includes a request for an additional \$210,575 in Board subsidy until the agency brings forth information concerning their merger situation with St. Aloysius Orphanage. Ms. Desmond seconded the motion. The vote carried the motion.

11.0 Kim Grimes/King Consultation Services Contract

Dr. Royer presented the King Consultation Services contract. Ms. Kim Grimes, CPA provided her expertise in Butler County last spring when she conducted Board funded training for agencies on financial reporting requirements. Board staff are currently exploring options to deal with issues of agencies overspending/under spending Board funds and issues with the calculation of proper unit rates. This project is a combination of accounting and quality improvement initiatives. The contract would be for Ms. Grimes's financial consultation services related to this project with the cost of the contract not to exceed \$1,200.

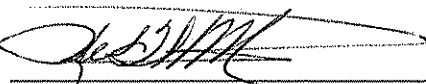
If through additional research the Board decides to implement additional reporting requirements to agencies to improve financial and quality improvement data, the Board will have the opportunity to bring Ms. Grimes in for another agency training. The cost of that contract is estimated to be around \$10,000.

Ms. Deis-Gleeson moved to recommend approval of the King Consultation Services contract for the purposes of receiving offsite email/phone consultation services from Kim Grimes, CPA regarding behavioral healthcare financial management issues. The cost of the contract shall not exceed \$1,200. Ms. Jones seconded the motion. The vote carried the motion.

Mr. Myron offered an opportunity for guest comments. There were none.

Ms. Deis-Gleeson motioned to adjourn the meeting. Mr. Delgado seconded the motion. The vote carried the motion.

Respectfully submitted,



Bob Myron
Board President