

**BUTLER COUNTY MENTAL HEALTH BOARD**  
**Executive/Planning & Finance Committee**  
**February 2, 2010**

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The Executive and Planning & Finance Committees of the Butler County Mental Health Board met on Tuesday, February 2, 2010 at 6:00 PM at the Mental Health Board offices located at 5963 Boymel Drive, Fairfield, Ohio.

**I. Call to Order**

Board President Bob Myron called the meeting to order.

**II. Roll Call**

Committee members present were: Laura Amiott, Esq.; David Annable; Pat Deis-Gleeson; David Delgado, MSW; Carol Jones; Wayne Mays; Bob Myron; Heather Nguyen; Mark O'Hara; and Dr. Linda Snow-Griffin.

Committee members not present were: Barbara Desmond and Deborah Stanton.

Staff members present were: Terry D. Royer, PhD; Scott C. Fourman, MS, LPCC-S; Scott Rasmus, PhD, LPCC-S, IMFT; Marion Rhodus; Cassandra Kiesey, Esq.; Lauren Costello; and Amber Reckner.

Guests present were: Katherine A. Becker, Chief Executive Officer for Transitional Living, Inc.; Kim Stricklin, Chief Executive Officer for Butler Behavioral Health Services, Inc; Carolyn Barker, Interim Executive Director for Community Counseling and Crisis Center; Jim Beiting, Executive Director of Community Behavioral Health, Inc.; Chris Connolly, Assistant Vice President of Community Behavioral Health, Inc.; Valerie Barth, Chief Operating Officer for St. Aloysius Orphanage/Forensic and Mental Health Services; and Tom Gathof, Chief Financial Officer for St. Aloysius Orphanage/Forensic and Mental Health Services.

**III. Executive/Planning & Finance Committee Agenda**

**1.0 FY 2010 Second Quarter Fiscal Report**

Mr. Rhodus presented the second quarter Board Fiscal Report. The first page indicates the planning budget for FY 2010 and the fund sources expected for FY 2010. The second page displays what revenue was actually received as of December 31, 2009. The third and fourth pages list all FY 2010 agency allocations and how much of those allocations were earned as of December 31, 2009. Also noted in the report were projections of unspent allocations for each agency for the year.

**Ms. Deis-Gleeson moved to recommend approval of the FY 2010 Second Quarter Fiscal Report. Mr. Delgado seconded the motion. The vote carried the motion.**

**2.0 Fee for Service Contract Compliance – Audit Reports**

Mr. Rhodus presented the Provider Audit Reporting Summary report which provides information about the outcome of each agency's financial audit. The Board has yet to receive Community Counseling and Crisis Center's financial audit which will be submitted by February 12, 2010. Mr. Rhodus noted that in the event an agency receives a qualified opinion on their financial audit

the Board must determine that the qualifications do not adversely affect the agency's ability to perform its obligations under the Fee for Service contract. Butler Behavioral Health Services, Inc. received a qualified opinion on their audit for FY 2009. Dr. Royer noted that Butler Behavioral Health Services, Inc. received the same qualified opinion on their audit last year and that it was determined by the Board, staff and agency auditing firm the qualification did not adversely affect the agency's ability to perform its obligations under the Free for Service Contract.

**Ms. Deis-Gleeson moved to recommend acceptance of the Qualified Opinion for Butler Behavioral Health Services, Inc.. Mr. O'Hara seconded the motion. The vote carried the motion.**

### **3.0 Butler Behavioral Health Services Inc. FY 2010 Budget Amendment Request**

Mr. Rhodus presented Butler Behavioral Health Services, Inc. FY 2010 Budget Amendment Request. The request does not increase Board subsidy funding, but shifts funds among services.

**Ms. Deis-Gleeson moved to recommend approval of Butler Behavioral Health Services, Inc. FY 2010 Budget Amendment Request. Mr. Mays seconded the motion. The vote carried the motion.**

### **4.0 Community Behavioral Health, Inc. FY 2010 Budget Amendment Request**

Mr. Rhodus presented Community Behavioral Health, Inc. FY 2010 Budget Amendment Request. The request does not increase Board subsidy funding, but shifts funds among services.

**Ms. Amriott moved to recommend approval of Community Behavioral Health, Inc. FY 2010 Budget Amendment Request. Mr. Delgado seconded the motion. The vote carried the motion.**

### **5.0 Forensic and Mental Health Services, Inc. FY 2010 Budget Amendment Request**

Mr. Rhodus presented Forensic and Mental Health Services, Inc. FY 2010 Budget Amendment Request. The request does not increase Board subsidy funding, but shifts funds among services.

**Ms. Nguyen moved to recommend approval of Forensic and Mental Health Services, Inc. FY 2010 Budget Amendment Request. Ms. Amriott seconded the motion. The vote carried the motion.**

### **6.0 Transitional Living, Inc. FY 2010 Budget Amendment Request**

Mr. Rhodus presented Transitional Living, Inc. FY 2010 Budget Amendment Request. The request does not increase Board subsidy funding, but shifts funds among services.

**Mr. O'Hara moved to recommend approval of Transitional Living, Inc. FY 2010 Budget Amendment Request. Ms. Nguyen seconded the motion. The vote carried the motion.**

### **7.0 Of 1 Mind – OACBHA Newsletter**

Dr. Royer presented the Of 1 Mind advocacy newsletter published by the Ohio Association of County Behavioral Health Authorities. This new publication will replace the bi-monthly topical newsletter the Board is used to receiving. The Of 1 Mind newsletter will be published on a

quarterly basis and will contain useful information and statistics concerning behavioral health recovery issues. This quarter's issue contains interesting state-wide survey results related to public opinion of drug and alcohol addiction and mental illness. Cheri Walter, Chief Executive Officer of the Ohio Association of County Behavioral Health Authorities, will present more information about the Of 1 Mind advocacy and education campaign when she is facilitating the Board training on February 10, 2010 from 6:00 pm– 8:00 pm.

### **8.0 120 Day Notice**

The Board has given every agency that receives subsidy a 120 Day Notice for the past three years. Chapter 340 of the Ohio Revised Code requires the Board to issue a notice if there are plans to make substantial changes to the Board/Agency contract. Dr. Royer recommended reviewing and making changes to the current Fee for Service contract. Any recommended contract amendments will be brought to the Board for approval at a later date. Dr. Royer distributed a draft 120 Day Notice for the Committee's consideration.

**Ms. Nguyen moved to recommend approval of sending the 120 Day Notice to all Fee for Service contract agencies. Dr. Snow-Griffin seconded the motion. The vote carried the motion.**

### **9.0 FY 2010 MACSIS Contract**

The MACSIS system (*Multi-Agency Community Services Information System*) is Ohio's Medicaid billing system which all Boards utilize. Since the year 2000, the Butler County Mental Health Board has maintained the necessary hardware and software to operate the MACSIS system. The Board also contracts to provide MACSIS services to the Clermont County Mental Health and Recovery Board and the Butler County Alcohol and Drug Addiction Services Board. The Board provides administrative services for submitting claims through two full time staff members and a portion of time from a third staff member. The Board is responsible for providing technological support of the MACSIS system by properly maintaining the hardware necessary to run the system and store the data. The Board also provides a software program (called BORIS) for provider agencies to utilize to submit their claims into MACSIS. The software program is over ten years old and needs to be completely re-written to keep up with today's technology. The cost to re-write the software would be approximately \$30,000.

Dr. Royer noted that many provider agencies have or are purchasing their own software for the purposes of submitting their claims into the MACSIS system and will not be utilizing BORIS anymore. With the cost of re-writing the BORIS software and providing continuous upkeep to the hardware necessary to operate the MACSIS system, it is becoming no longer cost effective for the Board to continue providing MACSIS services. He noted an alternative is to contract with the ADAMHS Board for Montgomery County to take over MACSIS services for the Butler County Mental Health Board and to discontinue the contract with Clermont County Mental Health and Recovery Board and the Butler County Alcohol and Drug Addiction Services Board.

Mr. Rhodus prepared a brief financial summary to show the cost of the Board to transition MACSIS services to Montgomery County. If a contract is approved, the Board would possibly experience an initial loss of about \$17,778, however would no longer require technological consultation services, data storage costs, software re-write costs, or hardware upgrade costs associated with maintaining the MACSIS and Boris systems. Montgomery County provides MACSIS and claims submittal services to other Board areas and has the technological staff to support ongoing software and hardware maintenance. Ultimately, Montgomery County has

more to offer in the way of technological services and available reporting options that would benefit Butler County providers who do not have their own claims software.

Montgomery County provided a quote of \$45,000 - \$50,000 a year to offer MACSIS services for a combined Mental Health and Drug and Alcohol Board. The staff will request a new quote from Montgomery County.

**Mr. Mays moved to recommend approval of pursuing a contract with the Montgomery County ADAMHS Board for the purchase of MACSIS services. Ms. Jones seconded the motion. The vote carried the motion.**

#### **10.0 BCMHB/ADAS Merger Discussion Update**

Ms. Amiott provided a brief update on the BCMHB/ADAS merger. She presented a letter from Dick Chartier, Chair of the Butler County Alcohol and Drug Addiction Services Board, outlining their Board's unanimous decision to support the continuation of the Butler County ADAS Board as a separate specialty Board and therefore to discontinue discussions with the Mental Health Board about possible consolidation of the two boards. It is the view of the ADAS Board that research and substantial discussion have not presented a compelling case for board consolidation resulting in either long-term savings or improvement in services.

Unless the Butler County Commissioners act upon their authority to merge the two Boards, Butler County will remain one of only three Board areas in the state of Ohio that maintains a separate Alcohol and Drug Addiction Services Board and a separate Mental Health Board.

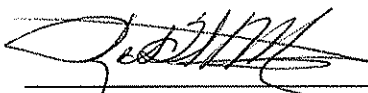
#### **11.0 Executive Session – (Personnel Matters)**

**Board Members took a roll call vote to enter into Executive Session. Upon roll call the vote was: Laura Amiott, Esq. – Yes; David Annable – Yes; Pat Deis-Gleeson – Yes; David Delgado – Yes; Carol Jones – Yes; Wayne Mays – Yes; Bob Myron – Yes; Heather Nguyen – Yes; Mark O'Hara – Yes; Dr. Linda Snow-Griffin – Yes.**

**Board Members took a roll call vote to exit out of Executive Session. Upon the roll call the vote was: Laura Amiott, Esq. – Yes; David Annable – Yes; Pat Deis-Gleeson – Yes; David Delgado – Yes; Carol Jones – Yes; Wayne Mays – Yes; Bob Myron – Yes; Heather Nguyen – Yes; Mark O'Hara – Yes; Dr. Linda Snow-Griffin – Yes.**

**Ms. Nguyen moved to adjourn the meeting. Ms. Jones seconded the motion. The vote carried the motion.**

Respectfully submitted,

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**Bob Myron**  
Board President