



BUTLER COUNTY MENTAL HEALTH BOARD
Executive/Planning & Finance Committee
May 4, 2010

The Executive and Planning & Finance Committees of the Butler County Mental Health Board met on Tuesday, May 4, 2010 at 6:00 PM at the Mental Health Board offices located at 5963 Boymel Drive, Fairfield, Ohio.

I. Call to Order

Board President Bob Myron called the meeting to order.

II. Roll Call

Committee members present were: Laura Amiott, Esq.; David Annable; Pat Deis-Gleeson; David Delgado, MSW; Barbara Desmond; Bob Myron; Heather Nguyen; Mark O'Hara; and Dr. Linda Snow-Griffin.

Committee members not present were: Carol Jones, Wayne Mays and Deborah Stanton.

Staff members present were: Terry D. Royer, PhD; Scott C. Fourman, MS, LPCC-S; Scott Rasmus, PhD, LPCC-S, IMFT; Ellen Harvey, LISW-S; Marion Rhodus; Cassandra Kieseey, Esq.; Lauren Costello; and Amber Reckner.

Guests present were: Katherine A. Becker, Chief Executive Officer for Transitional Living, Inc.; Jim Beiting, Executive Director of Community Behavioral Health, Inc.; Chris Connolly, Assistant Vice President of Community Behavioral Health, Inc.; Sherrie Goodall, Chief Financial Officer for Butler Behavioral Health Services, Inc.; Christa Carnahan, Residence Director for the YWCA of Hamilton, Ohio; Bob Bushorn, Chief Operating Officer for Butler Behavioral Health Services, Inc.

III. Executive/Planning & Finance Committee Agenda

1.0 Capital Funds Policy

Dr. Royer presented the Capital Funds Policy that the Board had established in FY 2005. Changes were recommended for the policy and a final document will be distributed for the Board's review at the May Board meeting. It is the recommendation of Board staff to allow up to \$500,000 to be used for agency capital funds purchases and other purposes so long as the enhanced FMAP rate continues through the end of FY 2011 as it is expected to. It may be possible the Board will need to wait until the September Board meeting to fund capital funds requests.

2.0 FY 2011 Annual Implementation Plan

Dr. Royer presented a draft summary sheet of the proposed contract agency budgets and grants for FY 2011. The agencies submitted continuation budgets based on their last approved budget amendment in FY 2010. The budgets do not include any additional funding for capital funds purchases at this time. A final summary sheet will be available for the Board's review and approval at the May Board meeting.

3.0 FY 2011 Proposed Board Operating Budget

The FY 2011 Proposed Board Operating Budget was unavailable for the Committee's review. Dr. Royer noted there will be a capital funds request for the replacement of the Board office computers. Dr. Royer solicited response from the committee regarding the inclusion of a 2% or 3% salary pool which would be used to grant merit-based salary increases to the Board staff in FY 2011. It was noted that the salary pool did not include any increases for the Executive Director position or any contract positions such as the Board Attorney or Chief Clinical Officer.

It was also noted that the Assistant MACSIS Coordinator position is not included in the salary pool as this position will be eliminated in FY 2011. Dr. Royer stated it may be necessary to retain the Assistant MACSIS Coordinator position for a few months into FY 2011 to ensure a smooth transition of the MACSIS services to Montgomery County. The current Severance Package policy of the Board will require the Board to pay six months salary and benefits in the case of this employee due to the number of years of employment she has with the Board. Dr. Royer recommended a review of the policy for the future.

The Committee discussed the possibility of funding a 2% or 3% salary pool to be used for merit-based staff increases in FY 2011.

Ms. Desmond moved to recommend approval of a 3% salary pool to be used for merit-based staff salary increases in FY 2011. Ms. Amriott seconded the motion. The vote carried the motion.

Dr. Rasmus announced the Free Mental Health Screening event happening this week at twelve area Walgreens Pharmacy locations. The Butler County Mental Health Board staff, Community Behavioral Health, Inc. and LifeSpan, Inc. has collaborated to offer free mental health screenings for older adults and provide information concerning the senior mental health programs, PEARLS and IMPACT, available to Butler County citizens.

There being no other business, the meeting adjourned.

Respectfully submitted,



Bob Myron
Board President